



Skin, Bones, Hearts & Private Parts

Where medical education meets fun.

Justification letter: customize this template and share it with your supervisor!

RE: CME Conference that I'd like to attend is in:

Dear

I am writing to request permission to attend a CME conference, **Skin, Bones, Hearts & Private Parts**, which specializes in high-quality education for physician assistants, nurse practitioners, and physicians.

Skin, Bones, Hearts & Private Parts is a fully accredited CME provider that has been delivering education for 10 years. Courses are led by medical experts and explore best practices and new research that are important for my position as

The course topics include:

- Cardiology & Emergency Medicine
- Dermatology
- Diabetes
- Orthopedics
- Pain Management
- Women's Health
- Plus additional tracks in Pharmacology, Mental Health & more!

I'm interested in attending the program, specifically to learn more about

Attending gives me time to renew my skills and to earn up to CME credits and APRN Pharmacology credits. Plus, a portion of every registration goes towards scholarships for the Turn it Up! Foundation, which provides funding to deaf and hard of hearing children for musical pursuits such as piano lessons, musical instruments, and more.

Once I return from the conference, I will share the information that I learned with our team, thus giving everyone the opportunity to see what's new in patient care.
Thank you for considering support of my attendance.



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Attendee Expense Worksheet

Expense	Cost Savings Tips	Costs
Registration for four days of CME	Super Saver and Early Bird Registration offer the best prices.	Super Saver: \$927 Early Bird: \$987
Cost per credit hour	This is a great way to earn up to CME credits and APRN Pharmacology credits.	\$22-\$33 per credit hour
Hotel	Booking at the host hotel will save me time and money.	
Travel	Book early for best rates.	
Parking		Varies by location
Breakfast	Included every day if I stay at the Embassy Suites host hotel.	\$0
Lunch	Lunch & Learns at select locations for one day only.	\$0
Beverage service & snacks	Included each day of conference	\$0
Virtual Conference	Included in the cost of registration, providing flexibility for learning the coursework.	\$0
Membership dues	Not required	\$0